



NPESC's Business Advisory Council Meeting Minutes

NPESC Office, 4918 Milan Road, Sandusky, OH 44870
Wednesday, March 20, 2019
9:30 AM

- I. Present: Paul Lockwood, Marianne Cheetham, Daryl Deering, Jim Rinaldo, Douglas Crooks, Andrea Smith, Abbey Bemis, Heather Horowitz, Jamie Beier Grant and Beth Hannam
Absent: Carole Kuns and Carol Knapp
- II. Introduction of Visitors - No visitors attended
- III. Motion to approve meeting minutes from the December 19, 2018 meeting
 - a. Motion made by: J. Rinaldo
 - b. Seconded by: M. Cheetham
 - c. Needed changes: Change spelling of "Carole Knapp" to Carol Knapp
 - d. All in favor: 10 Opposed: 0 Motion Passed
- IV. *Correspondence, Announcements and Information:*
 - a. Andrea Smith distributed the "Annual Joint Statement" which was submitted to ODE and posted to the NPESC website before the deadline of March 1, 2019. It was emailed to all superintendents and requested to be put on their school district websites. The joint statement can be found here:
<https://npesc.socs.net/vimages/shared/vnews/stories/5bbe47943d9e7/Business%20Advisory%20Council%202019%20Joint%20Statement.pdf>
 - b. An *Ohio Means Jobs (OMJ)* Readiness Seal Overview by provided by Andrea Smith. A copy of the OMJ Readiness Seal validation form was distributed and discussion was held about this new student recognition and plans in each county to build awareness.
 - c. Andrea Smith explained Ohio's news Success Bound Initiative: <https://successbound.ohio.gov/>
A copy of the In Demand Jobs list for NWOhio and NEOhio was distributed and discussed.
- V. Committee Reports:
 - a. **Erie County report** was provided by Sarah Ross. Dennis Muratori has been named Chairman and Joanne Mueller Vice Chairman. The Erie County Foundation will be serving as the fiscal agent. A large group meeting with 48 partners representing school, government and business/community entities was held on February 4th to brainstorm needs for the county group. The Steering Committee used the ideas generated and has established three main priorities to guide the group's work over the next 6-12 months. These priorities are:
 - i. Conduct an extensive *OhioMeansJobs Readiness Seal* Campaign to promote awareness in each school, community and business in the county.
 - ii. Create a menu of professional learning activities for teachers, school counselors and school administrators in Erie County focused on skills and instructional practices that will promote the mission of the Erie Co BAC's work and focus areas.

- iii. Build community awareness and marketing tools to promote the formation and direction of the Erie County Business Advisory Council.

The next Steering Committee meeting is scheduled for April 8, 2019 at 3:30 PM.

- b. **Huron County report** was provided by Heather Horowitz. Two co-chairs have been named for the Huron County Steering Committee. They are Kim Schubert, Superintendent of Bellevue City Schools and Kelly Lippus, Director of the Norwalk Chamber. The Norwalk Economic Development Corporation will be serving as the group's fiscal agent. A large group meeting with 50+ partners representing school, government and business/community entities was held on January 18, 2019 to brainstorm needs for the county group. The Steering Committee used the ideas generated and has established the following priorities to guide the group's work over the next 6-12 months. These priorities are:
 - i. **Elementary**
To explore and implement the REACH program in all elementary buildings in Huron County.
 - ii. **Middle School**
Each student in Huron County will explore and learn to navigate the online resource, Ohio Means Jobs (OMJ), and create an OMJ Backpack during their middle school years.
 - iii. **High School**
To form school and business partnerships to collaborate on career planning opportunities.
 - iv. **Community**
To promote and communicate the Ohio Means Jobs Readiness Seal (Soft Skills) to all high school students, civic groups, and businesses in Huron County.

A presentation on the "YouScience" online resource is scheduled for Monday, April 8th at 1:00 PM at NOECA for all members of the Huron Co BAC's Steering Committee. Another large group meeting of all partners is scheduled for May 16th from 12:30 PM - 3:00 PM at Norwalk High School.

- c. **Ottawa County report** was provided by Jamie Beier Grant. The first Teacher Manufacturing BootCamp is scheduled for June 2019. A total of 34 teachers applied and the committee will be recommending 27 teachers to the Steering Committee for participation. A grant from the Ottawa County Community Foundation will pay for the three graduate credits from Ashland University for each teacher participating. The REACH program is being piloted in 5th grade in both Genoa and BCS this year. Expansion to other schools in the county is slated for 2019-20 school year. Genoa is currently piloting the "YouScience" program this year. They have hired the Career Advisor full time for next year. Danbury is also bringing on a full time Career Coach for next year. The Skilled Trades Bus Tour for High School Seniors was held on February 27th. A total of 70 students participated. Each visited 3-4 sites during the tour. A "Skilled Trades" Class for seniors only will be rolled out in August 2019. The Certified Production Technician (CPT) curriculum will be used and students will earn the 10 hour OSHA card. Four businesses in the county are working with the BAC on this new program. The next meeting of the Ottawa County Steering Committee is scheduled for April 5, 2019 at 11:30 at the Catawba Island Club.
- d. **Sandusky County report** was provided by Beth Hannam. A Senior Job Fair is scheduled for March 29th. Currently over 250 students are registered. There are 30 companies scheduled to

attend this event being held at Vanguard. "Industry Bus Tours" are scheduled for May 9th. A total of 45 school personnel have registered to attend. There will be stops at manufacturing, healthcare and agricultural sites in the county. A Teacher Manufacturing BootCamp is scheduled for June 2019. A total of 35 teachers have applied. The United Way grant will fund \$400 towards the cost of graduate credit for each participating teacher. A selection committee will meet on March 25th to identify 24 teachers to participate. The next Steering Committee Meeting will be held on May 7, 2019 at 8:30 AM at Vanguard.

VI. Old Business - None to discuss

VII. New Business

- a. Proposed meeting dates for 2019-20 School Year (*third Wednesday of the month*)
 - i. September 18, 2019 at 9:30 AM - Annual Meeting
 - ii. December 18, 2019 at 9:30 AM
 - iii. March 18, 2020 at 9:30 AM
 - iv. June 17, 2020 at 9:30 AM

VIII. Motion to adjourn the meeting

- a. Motion made by: P. Lockwood
- b. Seconded by: B. Hannam
- c. All in favor: 10 Opposed: 0 Motion Passed

IX. Next Meeting: June 12, 2019 at 1:00 PM **(Note Time Change)**

Meeting ended at 10:55 AM.